



## SPRING 2021 SCHEDULING INFORMATION

This document outlines the scheduling information needed for the Ohio North Northern Conference spring season. Be sure to read through this document so that you are familiar with all requirements of the scheduling process.

Scheduling for all division teams and all age groups will be done by the respective teams within your assigned division based on the availability and hosting information provided by the teams. If a team does not provide availability information, then the team will be presumed to be available for all play dates throughout the season.

Spring season play may begin on Friday, April 9. All games must be scheduled to be played on or before Sunday, June 13. *(Pending Return to Activity Guidelines)*

### MANDATORY SCHEDULING MEETING'S

Each team will be given a copy of their season matches and will have approximately one (1) week to coordinate their schedule with all scheduled opponents. We will then have a **MANDATORY** division scheduling call where we will go through each pairing and ensure that all information is accurate and if necessary, schedule all remaining unscheduled games.

### ZOOM MEETING SCHEDULE *(Subject to change based off final divisions)*

Age groups will be assigned to a day and time slot. Please make sure to review all documents prior to your assigned day/time to ensure that you are making the best use of the meeting time.

Scheduling Details		
Date	Age Group	Time
Saturday, February 27	12U Boys	9:00 AM
Saturday, February 27	14U Boys/Girls	9:45 AM
Saturday, February 27	16U Boys	10:15 AM
Saturday, February 27	18U Boys	11:00 AM
Saturday, February 27	19U Boys	11:45 AM
Saturday, February 27	10U Girls	12:15 PM
Saturday, February 27	12U Girls Blue	1:00 PM
Saturday, February 27	12U Girls White	1:45 PM
Saturday, February 27	17U Girls	2:15 PM
Saturday, February 27	19U Girls	3:00 PM

### INTRODUCTION

The mandatory scheduling meeting is for all 2021 Spring boys and girls Northern Conference teams. Teams will have the opportunity to finalize their schedules, virtually with other teams in their division. If you do not have a representative on the call(s), then it will be assumed that your team is available for all play dates throughout the season. The expectation is to have completed game schedules after each meeting.

**A coach, team manager or designee is expected to attend these scheduling meetings for each and/or multiple participating teams. If team(s) fail to actively participate in the scheduling process the League Administrator has the authority to accept a schedule without approval by all teams.**

### GENERAL SCHEDULING INFORMATION

Division schedules will be overseen by the Conference Administrator, who will have sole discretion in the manner by which game schedules are developed. Teams who enter Northern Conference must be committed and available to play during the published dates of the season.

## DIVISIONS

All placements will be based on the final number of team declarations and/or the previous year's results and standings. After the placement of teams into divisions, teams will be provided with the contact information for the teams to begin their scheduling prior to the final scheduling Zoom call.

## LOCATION OF GAMES

There are three (3) categories for scheduling/hosting State League games:

- **Single Game:** A team hosts a game between itself and another team within its division.
- **Group Hosting:** A team hosts a number of games over a weekend amongst teams from within its division.
- **Neutral Site:** The Conference Administrator will help schedule a neutral site to help minimize team travel upon request.

## GROUND RULES & PROCEDURES

Fall season play may begin on Friday, April 9. All games must be scheduled to be played on or before Sunday, June 13. (*Pending Return to Activity Guidelines*)

### Ground Rules

- The goal is to complete your Northern Conference schedule for the 2021 spring season.
- **Travel:** All teams understand that this is the Northern Conference and that teams may have to travel throughout the state. The determination of game location is based, in part, due to home locations of teams within a division and field availability.
- **Coaches:** Teams should understand that due to the nature of scheduling games for teams across the state, that scheduling games for the benefit of a single coach who coaches multiple teams should not be expected.
- Northern Conference does not prohibit teams from scheduling more than one (1) game per day if the teams mutually agree.
- If scheduling two (2) games in one (1) day, Northern Conference rules stipulate that efforts be made so that a minimum of three (3) hours rest occur between games (from the end of the first game to the start of the second).
- In the event that there is a conflict where teams are unable to mutually agree upon a date, time and location for their game, the Conference Administrator will be involved to resolve the conflict.

### Procedures

- Prior to beginning your electronic scheduling, all teams should complete the availability worksheet for their respective team(s). This is to assist with the scheduling process and ensure that teams are able to determine date/time/location effectively.
- Teams should reconfirm that a home team has the number of fields available necessary in order to play one (1) or multiple games at the same time and provide for equal rest time if applicable. Teams should also reconfirm the playing surface of each field.
- Utilizing the scheduling matrix provided to each team, list date, time and location agreed to by teams next to game pairings.
- Teams will have approximately one (1) week to electronically schedule their Conference games with their opponents.
- There will be a MANDATORY Zoom call to review the submitted Conference schedule prior to it getting uploaded into the system. This will allow for teams to make any necessary changes and/or confirm a date/time/location for the scheduled game.
- Once the Zoom call has concluded the schedule is finalized and it will be entered into the league scheduling system within 48 hours of the Zoom call.
- Once schedules are posted online, teams will have 1-week to review their schedules and make any necessary changes without incurring a fee.

## 2021 SPRING SCHEDULING POLICY

### Schedule

Once the schedule is posted to the league scheduling system, it shall be considered official. Changes are permitted within 1-week due to transcription errors, inaccurate information provided to the Conference Administrators and/or changes to field or team availability.

**Game Changes, Reschedules & Forfeits**

Please review our “Spring 2021 Game Reschedules and Cancellations” document for detailed information regarding all changes, reschedules and forfeits.